

# Required Documentation for Senior Citizen Real Estate Property Tax Relief

## Property titled in individual name(s):

### 1. Application signed and dated

### 2. Proof of Identity and Age—one of the following

- a. Valid driver's license (preferred)
- b. State-issued photo ID
- c. Other government-issued photo ID that shows the applicant's name and date of birth.

**Note:** Name on the ID provided must match the name of the applicant AND be on the title for the property.

### 3. Proof of Ownership—deed granting ownership of the property to the applicant.

i.e. Deed showing the named applicant as the party of the second part (grantee). This is usually a Warranty Deed, or a Special or Limited Warranty Deed. It could be a Quit Claim Deed. It is NOT a Deed of Trust nor a Deed of Release. It is not a Beneficiary Deed with the applicant as the grantor.

## Property titled in a Trust [not in individual name(s)]:

### 1. Application signed and dated

### 2. Proof of Identity and Age—one of the following:

- a. Valid driver's license (preferred)
- b. State-issued photo ID
- c. Other government-issued photo ID that shows the applicant's name and date of birth

**Note:** Name on the ID provided must match the name of the applicant, who must provide a written instrument showing the applicant has a legal or equitable interest in the property.

### 3. Proof of Ownership—deed granting ownership of the property to the Trust.

i.e. Deed showing the Trust as the party of the second part (grantee). This is frequently a Quit Claim Deed. It could be a Warranty Deed, or a Special or Limited Warranty Deed. It is NOT a Deed of Trust nor a Deed of Release. It is not a Beneficiary Deed with the Trust as the grantor.

### 4. Trust documentation—this is usually a Trust Agreement that includes the applicant's right to reside on the property and the responsibility of the applicant to pay the tax, and nothing that contradicts those requirements.

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## Required Documents

Please attach copies of the required documents to this application.

☐ Proof of Identity & Age

Include one of the following:  
Government-issued Identification,  
such as, Driver's License, Birth  
Certificate, Passport, etc.

☐ Proof of Bollinger Co MO Residency

Include one of the following:  
Driver's License, Voter Registration  
Card, state-issued non-driver  
Identification, etc.

☐ Proof of Ownership

Deed Book \_\_\_\_\_ Page \_\_\_\_\_  
Include a copy of deed identifying  
Applicant as an owner of the  
Property, or a written instrument  
showing applicant has legal or  
equitable interest in the Property.

## Office Use Only

Proof of Identity & Age: Yes \_\_\_ No \_\_\_ DL \_\_\_ BC \_\_\_ P \_\_\_ 62 or Older 1/1/25? Yes \_\_\_ No \_\_\_  
Proof of BoCo Residency: Yes \_\_\_ No \_\_\_ DL \_\_\_ VR \_\_\_ MO ID \_\_\_ Primary Residence? Yes \_\_\_ No \_\_\_  
Proof of Ownership: Yes \_\_\_ No \_\_\_ Deed \_\_\_ Tr Ag \_\_\_ Op Ag \_\_\_ Owner or legal or eq int? Yes \_\_\_ No \_\_\_  
Property tax paid? Yes \_\_\_ No \_\_\_ Residential amount of the 2025 tax bill \_\_\_\_\_

Reviewer \_\_\_\_\_

Date \_\_\_\_\_

Collector Approval \_\_\_\_\_

Assessor Approval \_\_\_\_\_